

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



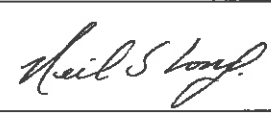
TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 28 June 2017	Ref No: 1563	
Type of Operational Decision:		
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>	
Status: For publication		
Title/Subject matter: Recommendation for the award of contract for Bury Parks Community Tennis Coach.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget	Yes	
(ii) not in conflict with Council Policy	Yes	
(iii) not raising new issues of Policy	Yes	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		
	<table border="1"> <tr> <td>Signed: (By EA Officer)</td> <td>Date:</td> </tr> </table>	Signed: (By EA Officer)
Signed: (By EA Officer)	Date:	
Details of Operational Decision Taken [with reasons]: St Mary’s Park, Prestwich is being redeveloped in 2017 with a resurface of four tennis courts and the introduction of an access system. A joint funding initiative has been agreed between the Council and the Lawn Tennis Association (LTA) to provide a Bury Parks Community Tennis Coach / Provider to develop a diverse and vibrant programme that drives community tennis activity. In addition to St Mary’s Park, there are nine other tennis parks borough wide and the provider has further potential to expand beyond the single site. The funding will be for a two year period commencing June 2017 with an option for the provider to continue on a self sustained basis for up to a maximum of a further 5 years. The opportunity was advertised on The Chest e-tendering system and the quotation documentation included details of the payment profile for the service of £8,000 per year. The closing time and date for receipt of quotation submissions was 5pm on Monday 24 th April 2017.		

Details of Operational Decision Taken [with reasons]: (Contd/...)

Following evaluation and scoring it is recommended that the contract is awarded to:

PB365 Sports Ltd
 591 Huddersfield Road
 Lees
 Oldham
 OL4 3NX

Decision taken by:	Signature:	Date:
Interim Executive Director, Resources and Regulation		30/6/17
Acting Executive Director or Chief/Senior Officer		6/7/2017
Head of Workforce – Communities & Wellbeing		
Assistant Director (Operations) Communities & Wellbeing		28/06/2017
Members Consulted [see note 1 below]		
Cabinet Member/Chair		7/7/2017
Lead Member		
Opposition Spokesperson		04/08/17

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**